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Description automatically generated NORTH WALES SHEEP DOG SOCIETY**

**SOCIETY CHAMPIONSHIPS 19th – 21st July 2021**

**LLWYN MADOC, ABERMULE SY15 6JW**

**RISK ASSESSMENT (sample)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity** | **Possible hazards** | **Who might be harmed / persons at risk** | **Risk level before controls H/M/L** | **What controls are in place to minimise risk** | **Responsible person(s)** | **Risk level with controls in place**  **H/M/L** | **Comments** |
| **Entry/Exit**  **to trial field** | Road Traffic Collisions | People and animals | **Medium** | Location details available to competitors (in diary / on website).  Advanced signage on highway. Inform local Police and Highway agency (if High risk)  Stewards directing traffic entering/ exiting field & wearing reflective clothing (if High risk) | Secretary  Local Committee (stewards)  Local Committee (stewards) | **Low**  **Low**  **Low** | Clear entry/exit  Not required  Stewards trained and provided with suitable PPE - not required |
| **Access for emergency vehicles to trial field** | Clear access | People and animals | **Low** | Keep access clear at all times | Local Committee (stewards) | **Low** | Parking allowing access to all areas at all times |
| **Weather** | Extreme weather conditions | People and animals | **Medium** | Inaccessible area (s) e.g. because of rain, sectioned off with hazard tape until safe  In hot conditions, waters butts made available for dogs  Owners reminded of dangers of leaving dog in vehicles  In hot, dry conditions to minimise the risk of fire; dependant on the ground, smoking not permitted | Local Committee (stewards)  Local Committee (stewards)  Secretary  Local Committee (stewards) | **Low**  **Low**  **Low**  **Low** | Have access to straw etc. to help in some areas  Appropriate warning signs displayed  Provide water butts  Display warning notices if indicated / verbal reminders  Display warning notices if indicated |
| **First Aid** | Accidents,  Injuries, illnesses | People and animals | **Low** | Risk assessment performed to minimalise risk of accident  Functioning First Aid kit available  All accidents will be reported to the Secretary who will be responsible for investigating accidents and act upon such findings to prevent a recurrence  In the event of an emergency the trial will be suspended immediately | Secretary | **Low** | Working mobile phone/landline available  Arrangements in place to provide veterinary assistance incl. directions to vet **and** nearest A & E hospital  Details of the venue coordinates and postcode available in the event of an ambulance being needed |
| **Vendors / Catering area** | Storage and use of flammable liquids and gas  Use of generators incl. trailing leads  Slips and falls on ground that may be wet or uneven | People, animals and vehicles  People  People | **Medium**  **Low**  **Low** | Provision of fire fighting equipment  In the event of an emergency the trial will be suspended immediately  Electric leads identified and protected  Safe access to be maintained e.g. by using straw | Secretary  Local Committee (stewards)  Local Committee (stewards) | **Low**  **Low**  **Low** | Working mobile phone/landline available  Details of the venue coordinates and postcode available if fire brigade needed  Undertake site inspection and confirm controls in place  Undertake site inspection and confirm controls in place |
| **Handlers** | Inexperience: beginners and children  Slips and falls on ground that may be wet, soiled with droppings, uneven, sloping or marshy | Sheep and dogs  Handlers | **Low**  **Medium** | Ensure sufficient assistance is available to prevent/avoid any distress to animals  Trial judge to retire any competitor showing insufficient merit  Ensure area around pen and shedding ring is on level ground and clear of potential hazards  Consider deciding to suspend trial if weather conditions increase hazard e.g. slips and falls. | Local Committee (stewards) & Trial judge(s)  Local Committee (stewards) | **Low**  **Low** | Monitor and intervene a necessary  Check site prior to setting course and monitor weather conditions during trial |
| **Children: helping** | Children unaware of dangers and consequences | Children | **Medium** | Ensure children are supervised at all times when helping with any task  Give clear directions to children what is expected of them | Local Committee (stewards) | **Low** | Children are the future of trialling but their help should be suitable for their age, understanding and concentration level |
| **Children: not helping** | Dogs, moving vehicles | Children | **Medium** | Children should be supervised at all times  Children should be aware of how to behave around dogs | Local Committee (stewards) | **Low** | Include warning in trial programme / schedule |
| **Trial sheep** | Sheep causing personal injury | Sheep Stewards | **Low** | Suitable sheep handling equipment be used to contain stock  All persons involved to wear suitable clothing, adequate for the terrain and the elements | Local Committee (stewards) | **Low** |  |
| **Exercise /**  **Public areas** | Loose dogs  Vehicles: including quad bikes etc.  Slips and falls on ground that may be wet, soiled with droppings, uneven, sloping or marshy  Unsafe ground, fences, walls and ditches | People and dogs  People and dogs  People  People | **Low**  **Medium**  **Low**  **Low** | Dogs to be under control at all times  Maximum speed of all vehicles limited to less than 5mph at all times  High risk area(s) to be sectioned off with hazard tape until safe  Potential hazards on field identified and use avoided or sectioned off with hazard tape | Local Committee (stewards)  Local Committee (stewards)  Local Committee (stewards)  Local Committee (stewards) | **Low**  **Low**  **Low**  **Low** | Monitor and intervene as necessary  Monitor and intervene as necessary  Monitor and intervene as necessary |
| **Portable toilets**  **(male and female to be provided)** | Slips and falls on ground that may be wet or uneven | People | **Low** | Safe access to be maintained e.g. by using straw | Local Committee (stewards) | **Low** | Monitor and intervene as necessary |
| **Malevolent action** | Interference with proceedings | People, animals and vehicles | **Low** | If caused by the involvement of persons that are opposed to trialling, proceedings suspended to avoid altercations or confrontation | Local Committee (stewards) | **Low** | Police or other appropriate authority may be contacted |
| **Trial field - ‘returning’ to owner** | Holes left by trials equipment e.g. course and handling equipment | People and animals | **Medium** | All holes filled when equipment is removed and field inspected before ‘returning’ to owner. | Local Committee (stewards) | **Low** | Undertake final site inspection |
| **Covid-19**  **Risk mitigation measures** | Contracting or spreading coronavirus | People | **Low** | Requiring people not to attend if they potentially have symptoms of coronavirus or have been exposed to a person who has tested positive.  Ensure that social distancing is maintained at all times (2m) between all persons on the trial field.  Ensure that the number of people on the trial field is managed so that it is limited to the maximum allowed.    Keep a list of everyone involved in the gathering and their contact details should ‘test and trace’ be required.  Provide hand sanitiser and /or hand washing facilities (paper towels to be used) on the trial field that is readily accessible to all persons attending.  Provide hand sanitiser on the outside of toilet facilities to be used for door handles etc.  Ensure that if catering is provided that it is a takeaway service i.e. no indoor facilities of any kind where persons may mix will be provided such as marquees.  Ensure that vehicle parking allows occupants to maintain social distancing.  If the total allowed at a gathering allows for entries to be taken on the field this should happen outside e.g. a car / caravan window and not taken inside any trailer or caravan.  Ensure that no entry cards are used i.e. no exchanging / passing of cards. Judges to confirm name of competitor and dog before going to the post, maintaining 2m distance.  Ensure that if scores are posted that they are only shared digitally or recorded on a scoresheet and no paper is passed around  If a gate is needed to access the course it is possible to be sanitised after each use.  Ensure that no competitors touch or handle the post or any other equipment used on the course.  If a pen is to be used it should be open with any gate used only as funnel i.e. no rope  to be used / held by any competitor.  Competitors should not share any personal equipment e.g. crooks.  Letting out and exhaust pens should only be managed by the local committee observing social distancing and sanitation requirements.  Ensure that signage is provided stating the on-field regulations and that all persons on the field are responsible for following all the organiser’s requirements.  If a person is considered to have breached any of the trial’s regulations and it is reported, the Society may consider taking disciplinary action.  Ensure that no spectators attend a trial until regulations allow | Secretary and Local Committee (stewards)  Secretary and Local Committee (stewards)  Secretary and Local Committee (stewards)  Secretary  Local Committee  Local Committee  Local Committee  Local Committee  Secretary  Secretary  Secretary  Local Committee  Local Committee  Officials  Local Committee  Secretary  Secretary and Local Committee  Secretary and Local Committee | **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low**  **Low** | Pre entry -maximum allowed number of handlers per day  Pre entry and named officials, stewards and catering suppliers  Obtain adequate supply, locate and monitor use  As above  Outdoor catering only  Adequate parking spaces available  Not applicable  Running order to be published – no entry cards to be used  Posted on website etc and recorded on scoresheet only  Not applicable  Course designed accordingly  Competitors advised  Arrangements in place  Obtain and locate as appropriate  Competitors advised  To be kept under review and members to be advised accordingly |